

**TOWN OF FARMINGTON
PLANNING BOARD MEETING
Tuesday, March 15, 2016
356 Main Street, Farmington, NH**

Board Members Present:

David Kestner, Vice Chairman
Martin Laferte
Resta Detwiler
Anthony Vittorioso, Secretary
Jim Horgan, Selectmen's Rep.

Board Members Absent:

Charlie Doke, Chairman- excused
Glen Demers - excused

Others Present:

Town Administrator Arthur Capello
Planning Dept. Secretary Diana Proulx
Regional Planner Liz Durfee

Business Before the Board:

Call to Order/Pledge of Allegiance:

Vice Chairman Kestner called the meeting to order at 6:05 p.m. All present stood for the Pledge of Allegiance.

Review of Minutes:

March 1, 2016 – Page 2, first paragraph, there is no second to the motion. Add “2nd by Martin Laferte. The motion passed 4-0.” Page 2, Continued cases- remove second “came before the board” and add “presented to the board”. Page 3; change the road name to Alpine Court.

Martin Laferte motioned to approve the minutes as amended; 2nd by Resta Detwiler. The motion passed 3-0-2 (Vittorioso, Horgan abstained).

Reorganization of the Board:

Jim Horgan motioned to leave the board as it currently stands with Charlie Doke as Chairman, David Kestner as Vice Chairman and Anthony Vittorioso as the board Secretary; 2nd by Martin Laferte. The motion passed unanimously.

Discussion of 2016 Projects:

Planner Liz Durfee said she has been working on compiling a list of potential board projects over the last few board meetings. She provided copies of the list of potential projects and suggested the board discuss project priorities and what projects would be undertaken by the board and which might need the assistance of outside consultants. The list included potential updates to the Site Plan and Subdivision Regulations (add the 5 year exemption to into the Regulations and discuss frontage requirement in the AR District), Economic Development (joint meeting in April EDC to discuss strategy, incentives, tasks and funding sources), Zoning Ordinances (add new regulations approved by voters, technical review of formatting, review sign regulations), map updates (zoning map, standardized maps, addition of new data) and the Master Plan (review the existing plan and update 1 to 3 chapters). Discussion included

whether or not reduce the road frontage in the AR District, topics of discussion for the joint meeting with the EDC, funding sources for the TIF District, the Supreme Court ruling citing some sign ordinances violate the Constitution, aerial imagery being conducted by the Dept. of Transportation, estimated cost to update maps, the Master Plan has not been updated since 2005, including community input and goals in the Plan, how to move forward with updating the Plan and updating the data in the TIF District Development Program. Following some additional discussion, consensus of the board was to prioritize the projects as follows;

- 1). Hold a joint meeting with the EDC on April 5, 2016,
- 2). Conduct a technical review of the format of the Zoning Ordinances,
- 3). Review the sign ordinances,
- 4). Begin reading the Master Plan and discuss potential changes and how to move forward with updating the Plan.

Ms. Durfee noted there are cases scheduled for second board meeting in April so the board may have time to set a date for further discussion of the Master Plan at that meeting. Members also decided to wait until Glen Demers is present to determine if they will take up the issue of road frontage in the AR District.

Any Other Business to come Before the Board:

New Traffic Count Data- Ms. Durfee told the board that she has been informed a traffic count will be conducted in the area and four locations for the count have been set up. She said a summary of the count should be available to the town by the end of summer and if the town does not receive a copy of the data she will request one.

New Planning Dept. Secretary- Town Administrator Arthur Capello introduced the new Secretary Diana Proulx to the board. Board members welcomed her and wished her well.

Invoice Request-Capello asked Ms. Durfee to request that Strafford Regional Planning Commission submit an invoice so the town can pay the membership dues for this year.


Staffing for 2016- Martin Laferte said the board discussed making a request for increased planning staff at the previous meeting and asked what has been done about the matter. Vice Chairman Kestner said he was unaware if Chairman Doke had taken any additional action before he took ill recently. Discussion included previous requests to the Selectmen, the money for a full time Planner was not included in this budget and the Selectmen do not seem inclined to hire a full time Planner at this time. Kestner asked for suggestions for what else can be done but he did not receive any constructive answers.

Adjournment:

Martin Laferte motioned to adjourn the meeting; 2nd by Jim Horgan. The motion passed unanimously at 7:30 p.m.

Respectively submitted,

Kathleen Magoon
Recording Secretary



Vice Chairman, David Kestner
DK